

RECRUITMENT OF CHAIRPERSON AND MEMBERS OF THE AUDIT COMMITTEE

A. Introduction

Pursuant to section 73(5) of the Public Finance Management Act 2012, CAP 412A, Public Finance Management (National Government) Regulations, 2015 Section 174(1) and the Guidelines for the establishment of Audit Committees in public entities vide Kenya Gazette Notice Vol. CXVIII No. 40 of 15th April 2016, the Office of the Attorney General invites applications from qualified and interested persons to fill the following positions of the Audit Committee:

1. Chairperson
2. Four (4) members

B. Requirements for Appointment

1. Chairperson

To be appointed as the Chairperson of the Audit Committee, one must have the following:

- i) Be a Kenyan Citizen;
- ii) A Bachelor's degree from a recognized university;
- iii) Knowledge and experience of not less than seven (7) years in audit and/or Financial Management/Accounting;
- iv) Be a member of Institute of Certified Public Accountants of Kenya (ICPAK) or Institute of Internal Auditors (IIA) and in good standing;
- v) Knowledge and experience in Risk Management; and
- vi) Be a person of integrity and in compliance with requirements of Chapter Six of the Constitution of Kenya, 2010

2. Member

To be appointed a member of the Audit Committee, one must have the following:

- i) Be a Kenyan Citizen
- ii) A Bachelor's degree from a recognized University
- iii) Work experience of not less than five (5) years in either Public or Private Sector;
- iv) Be a member of a professional body and in good standing;
- v) Knowledge in public service /government operations and
- vi) Be a person of integrity and in compliance with requirements of Chapter Six of the Constitution of Kenya, 2010

All interested applicants who meet the above requirements should submit their applications together with detailed curriculum vitae, copies of academic and professional certificates, copy of Identity card and testimonials in a sealed envelope clearly marked for Chairperson or Member of Audit Committee addressed to:

**The Attorney General
Office of The Attorney General
P.O. Box 40112-00100 NAIROBI
OR**

Hand delivered to Office of Attorney General, CBK Pension Towers, 20th Floor, Harambee Avenue during working hours. The deadline for receiving applications is on 7th September, 2026 by 5.00 PM.

Online Applications can be submitted through hr@ag.go.ke (send scanned copies of the requisite documents together with the applications).

Shortlisted candidates shall be required to produce originals of their National Identity Cards, Academic and Professional Certificates and transcripts, Certificate of Good Conduct from the Directorate of Criminal Investigations, Clearance from HELB, KRA, EACC and any Accredited Credit Reference Bureau during the interview.

Please note that:

- i. Candidates should not attach original documents to the application;
- ii. Only shortlisted candidates will be contacted;
- iii. Canvassing in any form will lead to automatic disqualification and
- iv. The appointment to the Committee shall be for a period of three (3) years.

Persons with Disability, Women, The Minorities and Marginalized are encouraged to apply.