

REPUBLIC OF KENYA

OFFICE OF THE ATTORNEY GENERAL AND DEPARTMENT OF JUSTICE

PUBLIC NOTICE

**INVITATION FOR PUBLIC PARTICIPATION AND SUBMISSION
OF MEMORANDA**

The Task Force on the Incorporation and Institutional Transformation of the Public Trustee Department was constituted by Gazette Notice No. 8767 of 12th June 2026 for a term of four months to examine the incorporation of the Public Trustee Department as a body corporate and to make proposals for its institutional transformation.

The mandate of the Task Force includes undertaking a Rapid Results Initiative in respect of all files held by the Department and developing an efficient and effective file management system; reviewing and auditing the existing organisational structure of the Department and developing an appropriate legal framework for its incorporation; proposing an appropriate governance and accountability model for the transformed institution; formulating a roadmap to guide the transition of the Department to the proposed institutional framework; designing appropriate financial and asset-transfer arrangements; developing proposals for the restructuring and rationalisation of the human resource function; reviewing the relevant provisions of the Law of Succession Act and proposing necessary amendments; and designing appropriate stakeholder engagement and change management strategies to support the transformation process.

Pursuant to Articles 10 and 232 of the Constitution of Kenya, 2010, the Public Trustee Act (Cap. 168) and the Statutory Instruments Act, 2013, the Task Force hereby invites written memoranda and oral submissions from members of the public, professional bodies, civil society organisations, faith-based organisations, the private sector and beneficiaries of the Public Trustee.

1. AREAS OF SUBMISSIONS

The Task Force particularly welcomes submissions, views, experiences and proposals on the following matters:

1.1 Administration of Estates and Trusts-Experiences with the administration of estates and trusts by the Public Trustee, including the timeliness of services, delays encountered, fees charged, accessibility of services and the quality of service.

1.2 Clearance of Backlog-Proposals and practical measures for the identification, verification and clearance of the backlog of estates, particularly estates valued below KShs. 3 million.

1.3 Corporate Governance and Accountability-Views on appropriate corporate governance models for the Public Trustee Department, including the composition and structure of the proposed governing board, appointment and oversight mechanisms, reporting obligations, transparency and accountability measures.

1.4 Digital Transformation and Service Delivery-Proposals for the digital transformation of the Public Trustee, including integration with the eCitizen platform, establishment of an Integrated Case Management System, digitisation of records, electronic tracking of files and enhancement of online access to services.

1.5 Decentralisation of Services-Proposals on the decentralisation and expansion of Public Trustee services to all 47 counties, including appropriate institutional structures, staffing, infrastructure and mechanisms for ensuring equitable access to services.

1.6 Review of Fees and Accessibility-Views on the existing sliding-scale fee structure and proposals for ensuring that the cost of accessing Public Trustee services does not unduly disadvantage low-income claimants, vulnerable beneficiaries or persons requiring urgent assistance.

1.7 Inter-Institutional Coordination-Proposals for strengthening coordination and collaboration between the Public Trustee and the Judiciary, Business Registration Service and other relevant government agencies, professional bodies and institutions.

1.8 Human Resource Management and Institutional Capacity-Views and proposals concerning human resource restructuring, staff absorption, deployment and rationalisation, skills development, capacity building, succession planning and alignment of pension arrangements within the proposed institutional framework.

1.9 Financial Management and Accountability-Information, evidence or submissions relating to financial discrepancies, mismanagement, irregularities or possible misappropriation of estate, trust or other funds administered by the Public Trustee, for consideration and, where appropriate, forensic review.

1.10 Legislative and Institutional Reform-Any other proposals relating to the review and amendment of the Public Trustee Act, the Law of Succession Act and any other relevant legislation, regulations or policies necessary to facilitate the effective incorporation and institutional transformation of the Public Trustee.

1.11 Any other matter that members of the public and stakeholders consider relevant to improving the efficiency, effectiveness, accessibility, integrity and accountability of the Public Trustee.

2. HOW TO SUBMIT

Written submissions should be prepared using the official Submission Template, which may be downloaded from the website of the Office of the Attorney General at www.statelaw.go.ke.

Submissions may be submitted by-

Email:

pt.taskforce@ag.go.ke, copied to: communications@ag.go.ke

Hand Delivery to: Task Force Secretariat – Public Trustee, Office of the Attorney General and Department of Justice, 2nd Floor, Sheria House, Harambee Avenue, Nairobi.

Post to: The Joint Secretaries, Taskforce on the Incorporation and Institutional Transformation of the Public Trustee. Box 40112 – 00100, Nairobi, Kenya.

3. DEADLINE FOR SUBMISSION

All written memoranda must be received on or before **Friday, 25th September 2026, at 17:00 hours East Africa Time.**

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LINDA M. MURILA
CHAIRPERSON

**TASK FORCE ON THE INCORPORATION AND INSTITUTIONAL
TRANSFORMATION OF THE PUBLIC TRUSTEE**