



REPUBLIC OF KENYA

OFFICE OF THE ATTORNEY GENERAL AND DEPARTMENT OF JUSTICE

P.O BOX 40112-00100 NAIROBI, E-MAIL: procurement@ag.go.ke WEBSITE: www.statelaw.go.ke

OPEN TENDER NOTICE

The Office of the Attorney-General and Department of Justice and Assets Recovery Agency invites applications for Registration of Suppliers from interested eligible bidders for the financial years 2018/2019 and 2019/2020 for the following items/services.

CATEGORY A: SUPPLY AND DELIVERY OF GOODS

Category No	Tender No.	Item description.	Eligibility.
A1.	OAG&DOJ/004/2018-2019	Supply of Cleaning materials, detergents and soap etc	Youth, Women & Persons with Disability
A2.	OAG&DOJ/005/2018-2019	Supply of electrical equipment and fittings	Youth, Women & Persons with Disability
A3.	OAG&DOJ/006/2018-2019	Supply of telephone equipment and accessories	Youth, Women & Persons with Disability
A4.	OAG&DOJ/007/2018-2019	Supply of staff uniform and CMT Charges	Youth, Women & Persons with Disability
A5.	OAG&DOJ/008/2018-2019	Supply of office furniture and equipment	Open to All
A6.	OAG&DOJ/009/2018-2019	Supply of computer accessories ,toners, software's and office consumables etc	Youth, Women & Persons with Disability
A7.	OAG&DOJ/010/2018-2019	Supply of motor vehicles, tyres, tubes and batteries.	Open to All
A8.	OAG&DOJ/011/2018-2019	Supply and design of branded promotional materials(T-shirts, banners, carrier bags, Caps etc	Youth, Women & Persons with Disability
A9.	OAG&DOJ/012/2018-2019	Supply of hardware/building materials and paints	Open to All
A10.	OAG&DOJ/013/2018-2019	Supply of printers, computers, copiers, shredders and UPS.	Open to All
A11.	OAG&DOJ/014/2018-2019	Supply and delivery of general textile materials, curtains/sheers.	Youth, Women & Persons with Disability
A12.	OAG&DOJ/015/2018-2019	Supply and delivery of foodstuffs and beverages	Youth, Women & Persons with Disability
A13.	OAG&DOJ/016/2018-2019	Supply of general office stationery.	Youth, Women & Persons with Disability
A14.	OAG&DOJ/017/2018-2019	Supply of newspapers and periodicals	Open to All
A15.	OAG&DOJ/018/2018-2019	Supply and delivery of library books	Open to All
A16.	OAG&DOJ/019/2018-2019	Supply and delivery of bottled water.	Youth, Women & Persons with Disability
A17.	OAG&DOJ/020/2018-2019	Supply and delivery of calling cards	Youth, Women & Persons with Disability

CATEGORY B: PROVISION OF SERVICES

Category No.	Tender No.	Item description	Eligibility
B1.	OAG&DOJ/021/2018-2019	Provision of editing, design and printing services	Youth, Women & Persons with Disability
B2.	OAG&DOJ/022/2018-2019	Repair and servicing of motor vehicles	Open to All
B3.	OAG&DOJ/023/2018-2019	Provision of pest control services	Youth, Women & Persons with Disability
B4.	OAG&DOJ/024/2018-2019	Provision of garbage collection services	Open to All
B5.	OAG&DOJ/025/2018-2019	Provision of cleaning of curtains and sofa sets	Youth, Women & Persons with Disability
B6.	OAG&DOJ/026/2018-2019	Supply and delivery of flower bouquet's, and decorations.	Open to All
B7.	OAG&DOJ/027/2018-2019	Installation and maintenance of air conditioners	Open to All
B8.	OAG&DOJ/028/2018-2019	Provision of coding and identification of assets is for both OAG & DOJ and Asset Recovery Agency	Open to All
B9.	OAG&DOJ/029/2018-2019	Provision of repair, maintenance and servicing of Generators and water pumps.	Open to All
B10.	OAG&DOJ/030/2018-2019	Provision of hotel accommodation and seminar/ conference facilities in towns/cities in the entire country i.e within Nairobi, Kisumu, Mombasa, Malindi, Kwale, Nakuru, Eldoret, Nyeri, Machakos, Isiolo, Mander, Meru, Embu, Naivasha, Garissa etc	Open to All
B11.	OAG&DOJ/031/2018-2019	Provision of language translation and Braille services	Open to All
B12.	OAG&DOJ/032/2018-2019	Provision of asset valuation services	Open to All
B13.	OAG&DOJ/033/2018-2019	Provision of training and human development services	Open to All
B14.	OAG&DOJ/034/2018-2019	Provision of professional photography and video coverage services	Open to All
B15.	OAG&DOJ/035/2018-2019	Provision of insurance services	Open to All
B16.	OAG&DOJ/036/2018-2019	Provision of motor vehicle fuel and petrol station services	Open to All
B17.	OAG&DOJ/037/2018-2019	Provision of internet connectivity services i.e Cabling, Servers e.t.c	Open to All
B18.	OAG&DOJ/038/2018-2019	Provision of Cleaning services	Youth, Women & Persons with Disability
B19.	OAG&DOJ/039/2018-2019	Provision of maintenance and repair of photocopiers, scanners and fax machines	Open to All
B20.	OAG&DOJ/040/2018-2019	Provision of office partitioning services	Open to All
B21.	OAG&DOJ/041/2018-2019	Provision of car hire services	Open to All
B22.	OAG&DOJ/042/2018-2019	Provision of repair and maintenance of CCTV cameras	Open to All
B23.	OAG&DOJ/043/2018-2019	Provision of auctioneering services	Open to All
B24.	OAG&DOJ/044/2018-2019	Provision of developments, hosting and maintenance of website / professional ICT support services	Open to All
B25.	OAG&DOJ/045/2018-2019	Provision of installation, testing and servicing of Digital PABX and telephone accessories	Open to All
B26.	OAG&DOJ/046/2018-2019	Provision of warehousing and material handling services	Open to All

Interested eligible candidates may obtain further information from and inspect the tender documents at Supply Chain Management Office, 1st FLR, Room No. 103, Office of the Attorney General - Sheria House, Harambee Avenue during normal working hours.

Complete tender document may be obtained free of charge by downloading from PPIP Portal www.tenders.go.ke or the Office of the Attorney General website www.statelaw.go.ke. Those who download the document and intend to apply must forward their particulars to the Supply Chain Management Office for records and for the purpose of receiving any clarifications and addenda which shall be posted in the websites indicated above.

Bidders who wish to seek any clarifications may do so vide procurement@ag.go.ke not later than 7 days before the tender closing date. All responses shall be communicated in the websites indicated above.

Completed tender documents are to be submitted in one hard copy enclosed in plain sealed envelope, marked with the **TENDER NUMBER..... "CATEGORY NO." FOR THE SUPPLY / PROVISION OF** and be deposited in the tender box provided at Ground Floor Sheria House or be addressed and posted to:

**SOLICITOR-GENERAL
OFFICE OF THE ATTORNEY GENERAL & DEPARTMENT OF JUSTICE
P.O. BOX 40112 - 00100
NAIROBI**

So as to be received on or before **Tuesday 28th August, 2018 at 10.00 am.**

Bulky tender documents shall be received and registered at Room 103 during normal working hours.

The Tenders will be opened immediately thereafter in the presence of the tenderers/representatives who choose to attend the opening at Sheria House 5th Floor boardroom at **10.00 am.**

The Office of the Attorney General and Department of Justice reserves the right to cancel the tender before award.

**Ag Head, Supply Chain Management
For: Solicitor General**