



REPUBLIC OF KENYA

OFFICE OF THE ATTORNEY GENERAL AND DEPARTMENT OF JUSTICE

TENDER NOTICE

The Office of the Attorney General and Department of Justice invites applications for tenders from interested eligible bidders as follows:

Tender No.	Tender Description	Bid security
OAG&DOJ/001/2018-2019	Provision of Air Ticketing Services for Financial Years 2018-2019/2019-2020.	Bid Security of Kshs. 50,000 from a reputable bank or an acceptable Insurance Company (Non AGPO Firms). AGPO firms to Provide a Tender Security Declaration Form, Dully filled, stamped and signed.
OAG&DOJ/002/2018-2019	Provision of Repair, Maintenance and Services of office machines and Equipment for Financial Years 2018-2019/2019-2020.	Bid Security of Kshs. 50,000 from a reputable bank or an acceptable Insurance Company (Non AGPO Firms). AGPO firms to Provide a Tender Security Declaration Form, Dully filled, stamped and signed.
OAG&DOJ/003/2018-2019	Supply and Delivery of Stationery for Financial Years 2018-2019/2019-2020.	TENDER RESERVED FOR AGPO FIRMS AGPO firms to Provide a Tender Security Declaration Form, Dully filled, stamped and signed
OAG&DOJ/004-023/2018-2019	Registration of Suppliers for Financial Years 2018-2019/2019-2020 FOR OAG&DOJ AND ASSETS RECOVERY AGENCY (ARA).	-NIL-

Interested eligible candidates may obtain further information from and inspect the tender documents at The Office of the Attorney General and Department of Justice, Harambee Avenue, Sheria House, 1st Floor, room 103 during normal working hours.

A complete set of tender documents may be downloaded by interested candidates free of charge at the Office of the Attorney General and Department of Justice website: www.statelaw.go.ke and at the PPIP portal: www.tenders.go.ke.

Prospective tenders may seek clarifications in writing, or by post or email procurement@ag.go.ke but not later than Seven days after tender advertisement.

Prices quoted (where applicable) should be net inclusive of all taxes and delivery costs, must be expressed in Kenya Shillings and shall remain valid for a period of 120 days from the closing date of the tender.

Prospective tenderers Must register their firms at Procurement office Room 103 during normal working hours to enable further communication which shall be posted in the sites indicated above and in the tender documents.

Completed tender documents, **as indicated in the respective tender documents** should be enclosed in plain sealed envelope, marked with the tender number shall be addressed to-

**The Solicitor General,
Office of the Attorney General and Department of Justice,
P.O. Box 40112 – 00100,
Nairobi, Kenya**

and be deposited in the tender box provided at Sheria House, Ground Floor, Harambee Avenue, Nairobi, so as to be received on or before **Tuesday 14th August 2018 at 10.00 am.**

Bulky tender documents shall be received and registered at Room 103 during normal working hours.

Tenders will be opened immediately thereafter in the presence of the tenderers or their representatives who choose to attend the opening at the Office of the Attorney-General and Department of Justice, Sheria House, 5th floor, Conference Room.

The office of the Attorney General and Department of Justice reserves the right to cancel all tenders before award.

**Ag HEAD, SUPPLY CHAIN MANAGEMENT
FOR: SOLICITOR GENERAL**